

**RUGBY CITY COUNCIL
REGULAR MEETING
MONDAY, MARCH 1, 2010, - 7:30 P.M.
COUNCIL CHAMBERS**

Council Members present: Rheault, Brossart, Jacobson, Bednarz, Hoffert, Hartl, Schneibel and Wentz. Also present were Mayor Niewoehner and City Auditor/Administrator Harmel. Absent was City Attorney Butz.

Mayor Niewoehner called the meeting to order at 7:30pm. Council members recited the Pledge of Allegiance. Roll call of council members by Mayor Niewoehner.

The agenda was reviewed and a Fire Dept. report was added to the agenda.

Motion by Schneibel to approve the minutes of the February 1, 2010 regular meeting. Second by Hoffert, all voting yes, motion carried.

Motion by Hoffert to approve the financial statements and payment of the bills, with deductions for sales tax. Bills paid since last meeting: 9823 Pierce Co. Clerk of Court \$50.00, 9824 Alltel \$120.35, 9825 B & M Laundry \$12.42, 9826 Convention & Visitors Bureau \$5,564.60, 9827 HACTC \$8,581.41, 9828 ND Public Health Lab \$48.00, 9829 ND Telephone \$528.29, 9830 Otter Tail \$10,571.65, 9831 Postmaster \$185.00, 9832 Rugby Job Authority \$16,641.60, 9833 Postmaster \$267.56, 9834 Rugby Sanitation \$18,600.90, Total Regular Bills Paid \$61,171.78, 9835-9855 Payroll Checks \$39,873.62, Soc. Sec \$6,542.50, Medicare Taxes \$1,530.12, Payroll Taxes \$5,778.99, Electronic Total \$13,851.61, 9856 AFLAC \$375.68, 9857 NDPERS \$7,506.16, 9858 Voided Check, 9859 NDPERS \$620.00, 9860 NDPERS \$3,582.74, Total Bills For Payroll \$65,809.81, Grand Total All Bills Paid Since Last Meeting of 02/01/10 \$126,981.59; and the bills to be paid: 9861 Advanced Engineering \$2,450.00, 9862 Aqua-Pure \$2,930.00, 9863 B & J Excavating \$1,091.60, 9864 Bartsch Electric \$231.40, 9865 Bobcat of Devils Lake \$144.75, 9866 Brandon Rakoczy \$70.00, 9867 Bremer Bank \$5,962.46, 9868 Commercial Maint. Chem. Corp. \$488.92, 9869 Dell Marketing \$1,034.26, 9870 Driver's License Guide Co. \$194.50, 9871 Eberline Analytical Corp. \$240.00, 9872 Fargo Water Equipment \$794.14, 9873 Farmers Union \$6,048.16, 9874 Graymont Western Canada \$5,201.40, 9875 Greg Boucher \$100.00, 9876 H.E. Everson \$71.90, 9877 HACTC \$3,489.33, 9878 Harper Oil \$504.35, 9879 Hawkins \$1,232.39, 9880 Hi-Way Tesoro \$104.97, 9881 Holiday Inn \$124.00, 9882 Hy-Z Wireless \$448.55, 9883 Information Technology Dept. \$1,200.00, 9884 Lake Reg. Law Enforcement \$100.00, 9885 Luis V. Coca, Jr. \$59.91, 9886 M.J. McGuire \$272.58, 9887 Municipal Government Academy \$20.00, 9888 NDSU Extension Pesticide Prog. \$90.00, 9889 NE Wisconsin Technical College \$195.00, 9890 Northern Plains Electric \$2,365.23, 9891 Petty Cash \$26.99, 9892 Pierce County Auditor \$2,208.33, 9893 Pierce County Tribune \$255.11, 9894 Pioneer Mutual Life Ins. \$220.50, 9895 Portraits By Misti \$600.00, 9896 Postmaster \$210.00, 9897 Premier Lube & Tire \$29.80, 9898 Railroad Management Co. \$99.83, 9899 Rick Larson \$87.50, 9900 Rugby Hardware Hank \$221.11, 9901 Rugby Sanitation \$127.00, 9902 Rugby Welding & Machine \$287.00, 9903 SRT \$29.10, 9904 St. Michel Furniture \$23.79, 9905 Staples \$51.48, 9906 Vision Business Products \$585.00, 9907 Windshield Dr. \$620.53, 9908 Wold Engineering \$4,332.64, 9909 Workforce Safety & Insurance \$10,397.15, 9910 Zep Sales & Service \$195.74, Total Bills Submitted For Approval \$57,868.40. Second by Hartl, roll call vote: all voting yes, motion carried.

Motion by Hartl to approve the Municipal Judge's report for February 2010. Second by Brossart, all voting yes, motion carried.

The council reviewed the Rugby JDA minutes & financial statements.

Keith Gault, Rugby Insurance Agency, presented the Hartford Steam Boiler Inspection and Insurance Company's equipment breakdown and coverage quote for \$4,506.00. This policy would cover equipment breakdowns not covered by ND State Fire & Tornado, and is for replacement cost. Motion by Wentz to table any action until the policy could be budgeted for. Second by Hoffert, all voting yes, motion carried.

Kevin Schepp, Rugby Fire Dept., informed the council that EAPC Architects are continuing to develop plans for a new fire hall, and that Fire Dept. members will inspect several new halls built in the area.

The council considered an application for an abatement of taxes filed by Jon Jochimson for 604 3rd St SW, the legal description being: Lots 10 & 11, Block 3, Lockwoods Addn., which is for a tax credit for a disabled veteran. Motion by Jacobson to approve the request. Second by Wentz, roll call vote: all voting yes, motion carried.

City Auditor/Administrator Harmel reviewed the 2009 year end financial statement, transfers and other information. Motion by Wentz to approve the 2009 year end financial statement. Second by Hoffert, all voting yes, motion carried.

Motion by Hoffert to call for bids for gravel, with bids to be opened at the regular city council meeting on April 5, 2010 at 7:30pm, with the City Auditor and Street Dept. to determine the bid specifications. Second by Schneibel. Discussion was held on the bidding specifications for gravel and sand. All voting yes, motion carried.

Water Committee Chairman Jacobson reported that the 1998 Chevy water plant pickup engine was close to failing. Quotes to replace the engine were received from D & S Motors and McGuires. Motion by Jacobson to replace the engine with a remanufactured short block engine, from D & S Motors for approximately \$3,250.00. Second by Hoffert, roll call vote: all voting yes, motion carried.

Several proposed ordinances will be presented at the April meeting.

The Council reviewed the 2009 Heart of America Library annual report. Motion by Hartl to approve the report. Discussion was held on policies and the Friends of the Library. Second by Brossart, all voting yes, motion carried.

PWS Hiring Committee Chairman Bednarz will prepare information for next month. Discussion was held on the Building Inspector position. Motion by Hartl to appoint Jay Burkhartsmeier as the Building Inspector, with a stipend of \$200.00 per month. Second by Hoffert, roll call vote: all voting yes, motion carried.

Discussion was held on the Pierce County Planning and Zoning Board. Mayor Niewoehner appointed Council Member Hoffert to the County Planning and Zoning Board. Motion by Schneibel to approve the appointment. Second by Jacobson, all voting yes, motion carried.

Motion by Hartl to approve the BNSF agreement to replace one track, which was reviewed by City Attorney Butz. Second by Bednarz, roll call vote: all voting yes, motion carried.

There was no other business, nor new business.

Motion by Jacobson to approve a special event permit for the American Legion for April 10, a raffle permit for the Good Samaritan Health Services Foundation for May 21, a raffle permit for the Pierce County Relay for Life - Bucket Brigade for June 4, and a site authorization permit for the Rugby Jaycees for the Third Street Station for March 1 - June 30, pending City Attorney Butz's approval. Second by Wentz, all voting yes, motion carried.

Committee Reports: Buildings/Property - no report. Finance - no report. Ordinances/Rec - no report. Public Safety - met with the 2011 All School Reunion committee members. Streets/Sewer - Chairman Bednarz requested Larson & Engeland to submit daily reports. Water - will meet with All Seasons Water Users District later this month or next.

The council reviewed correspondence from Dennis Fred and Bobcat. Meetings this month are: Water Committee Meeting on Tuesday, March 16 with ASWUD at 7:30pm, Building/Property Committee Meeting on Monday, March 22 at 4pm, Public Safety Committee Meeting on Thursday, March 25 at 3:30pm.

There being no further business to transact or to come before the Council at this time, Mayor Niewoehner adjourned the meeting at 8:27pm.



Karla Harmel, City Auditor/Administrator

3-5-10

Date Submitted

Dale G. Niewoehner, Mayor

Date Approved