

**RUGBY CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 4, 2011 - 7:30 P.M.
COUNCIL CHAMBERS**

Council Members present: Rheault, Lotvedt, Jacobson, Bednarz, Hoffert, J. Harmel, Geiszler, and Wentz. Also present were Mayor Cichos, City Attorney Hartl and City Auditor Harmel.

Mayor Cichos called the meeting to order at 7:30pm. Council members recited the Pledge of Allegiance. Roll call of council members by Mayor Cichos.

There were no amendments, additions or deletions to the agenda.

Motion by Hoffert to approve the minutes of the March 7, 2011 meeting. Second by Lotvedt, all voting yes, motion carried.

Motion by Wentz to approve the financial statements, payment of the bills, and the bills paid since the last meeting: 11210 Alltel \$118.30, 11211 Bremer Bank \$475,000.00, 11212 Convention & Visitors Bureau \$4,746.52, 11213 ND Public Health Laboratory \$48.00, 11214 ND Telephone Co. \$527.34, 11215 Otter Tail \$11,834.92, 11216 Rugby Job Authority \$16,289.60, 11217 ND Post Board \$15.00, 11218 Merchants Bank \$7,489.67, 11219 Postmaster \$261.89, 11220 Rugby Sanitation \$19,334.27, Total Regular Bills Paid \$535,665.51; 11221-11255 Payroll Checks \$39,568.76, Soc. Sec \$5,091.33, Medicare Taxes \$1,419.66, Payroll Taxes \$4,007.75, Electronic Total \$10,518.74; 11256 AFLAC \$342.60, 11257 NDPERS \$6,656.24, 11257 NDPERS \$545.00, 11259 NDPERS \$3,243.31, 11260 State Tax Commissioner \$1,921.16, Total Bills For Payroll \$62,795.81, Grand Total All Bills Paid Since Last Meeting \$598,461.32; Bills to be approved: 11261 A & E Auto Parts \$431.87, 11262 Aqua-Pure \$1,150.00, 11263 Associated Pool Builders \$34,130.00, 11264 B & M Laundry \$168.48, 11265 Brady, Martz & Associates \$2,500.00, 11266 BW Ramkota Hotel \$276.00, 11267 Dave Cichos \$38.61, 11268 Environmental Equip. & Service \$6,122.00, 11269 Ethanol Products \$1,574.03, 11270 Fargo Water Equipment \$1,109.18, 11271 G & P Commercial Sales \$89.54, 11272 Glenko Enterprises \$1,672.39, 11273 Graymont Western Canada \$4,315.77, 11274 H.E. Everson \$449.18, 11275 Hawkins \$527.75, 11276 Heart of America Library \$31,509.75, 11277 I Design \$212.00, 11278 Integrated Process Solutions \$31,535.82, 11279 Johnson's Plumbing \$1,732.78, 11280 Karla Harmel \$165.75, 11281 Mark Krogstad \$203.94, 11282 ND Chiefs of Police Assoc. \$30.00, 11283 Northern Plains Electric \$2,710.74, 11284 Pamida \$134.71, 11285 Petty Cash \$21.76, 11286 Pierce County Auditor \$2,208.33, 11287 Pierce County Tribune \$359.47, 11288 Pioneer Mutual Life Ins. \$220.50, 11289 Portraits by Misti \$30.00, 11290 Premier Lube \$34.55, 11291 Radisson Hotel Bismarck \$138.60, 11292 Rugby Hardware Hank \$1,268.69, 11293 Rugby Lumber \$10.99, 11294 Rugby Manufacturing \$240.00, 11295 Rugby Sanitation \$127.00, 11296 Rugby Veterinary Service \$198.90, 11297 SRT \$29.01, 11298 TMDE Calibration Labs \$453.35, 11299 Troy Munyer \$215.10, Wells Fargo Bank \$358,733.75, Total Bills Submitted For Approval \$487,080.29. Second by Geiszler, roll call vote: all voting yes, motion carried.

Motion by Geiszler to approve the Municipal Judge's report for March 2011. Second by Wentz, all voting yes, motion carried.

The Council reviewed the JDA minutes and financial statements. Motion by Wentz to approve the minutes and financial statements. Second by Hoffert, all voting yes, motion carried.

Mike Kuntz, ICON Architectural Group, Grand Forks, presented preliminary drafts of a 60' x 150' fire station. The building would have 16' sidewalls, along with eight bays. Kuntz made several changes to the floor plan after input from the Building/Property Committee and Fire Dept. He also provided overlays of the proposed building on seven different locations. Discussion was held on the floor plan, types of structures, and traffic studies. Kuntz answered questions from the council and the audience.

The Council opened bids for 2000 cubic yards, more or less, of class three gravel as set forth in the standard specifications for road and bridge use by the ND Department of Transportation. Gravel to consist of 10% fractured faced and between 5% and 10% fines. Bids were also opened for washed sand in the quantity of 2000 cubic yards, more or less. No bids were received for washed crusher fines in the quantity of 500 cubic yards, more or less. Sand, gravel and crusher fines to be delivered to the City of Rugby as directed by the Street Department Superintendent. The only bid received was from Schneider Custom Hauling and was for class five gravel, which was \$10.00 per yard, and washed sand for \$10.00 per yard. Motion by Lotvedt to accept the bid from Schneider Custom Hauling. Second by Hoffert, roll call vote: all voting yes, motion carried.

The council reviewed an application for a property tax incentive for Farmers Union Elevator for 700,000 bushel concrete grain storage buildings. JDA Executive Director, Brenda Foster provided information on the project. Construction on the project is expected to last one year, and provide up to twenty construction jobs. Motion by Jacobson to approve the application for a property tax incentive for Farmers Union Elevator for five years, exempting 100% of the taxes for the first two years, 75% in year three, 50% in year four and 25% in year five and qualifying for a 100% tax exemption in years three, four and five, contingent upon filing an annual employment verification report with the JDA, and with Council approval. Second by Bednarz, roll call vote: all voting yes, motion carried.

Curry Mund, Recreation Director, informed the Council that Experience Works employee, Palmer Bjoraa would become ineligible for the program in the next 90 days, and requested the Council to consider hiring him on a part time basis to work as a groundskeeper at the ball diamonds. Motion by Rheault to approve hiring Bjoraa when his Experience Works training ends. Second by Bednarz, roll call vote: all voting yes, motion carried.

Motion by Jacobson to approve the ND State Health Dept. Laboratory Contract for 2011. Second by Lotvedt, all voting yes, motion carried.

Motion by Geiszler to approve Resolution 2011-5, regarding Amtrak. Second by Hoffert, all voting yes, motion carried.

The council reviewed RFP's received for new radio read water meters from Sensus for \$411,464.00, Municipal Supply for \$409,917.00 and Fargo Water Equipment for \$333,198.50. Discussion was held on installation of the meters. Motion by Wentz to approve the purchase from Fargo Water Equipment for \$333,198.50. Second by Lotvedt, roll call vote: all voting yes, motion carried.

Water, Sewer & Street Committee Chairman Wentz reported on budget requests for a water line steamer, sewer camera, and a new 3/4 ton truck for the public works dept. The Council reviewed information and written quotes on the items. Motion by Jacobson to approve the purchase of the water line steamer for \$4,700.00. Second by Bednarz, roll call vote: all voting yes, motion carried. Motion by Jacobson to approve the purchase of a

sewer camera for \$12,362.00. Second by Geiszler, roll call vote: all voting yes, motion carried. Motion by Wentz to approve the purchase of a 2011 ¾ ton Chevy pickup from D & S Motors for \$24,800.00. Second by Rheault, roll call vote: all voting yes, motion carried. Motion by Hoffert to amend the budget for the vehicle from \$20,000.00 to \$24,800.00. Second by Harmel, roll call vote: all voting yes, motion carried.

There was no other business or new business.

City Attorney Hartl reviewed raffle permit applications submitted by Good Samaritan Health Services Foundation for May 12, 2011 and Prairie Village Museum for August 14, 2011 and recommended approval. Motion by Jacobson to approve the raffle permit requests. Second by Lotvedt, all voting yes, motion carried.

Committee Reports: Buildings/Property – met with Supt. Lind regarding the Armory floor and with Mike Kuntz regarding the new fire station. Finance - no report. Personnel - no report. Ordinance/Recreation - no report. Public Safety – met and discussed older dilapidated housing and has referred an ordinance regarding the issue to the Ordinance/Recreation Committee. Tabled the drug and alcohol policy until further information is obtained. Met with Pierce County Commissioners regarding the LEC Contract. Received ten applications for Police Chief and interviewed six applicants. Motion by Hoffert to offer the position to John Rose. Second by Geiszler. Mayor Cichos informed the council of Rose’s qualifications. Roll call vote: all voting yes, motion carried. Water/Streets/Sewer – street sweeping to start later this week, and crack sealing to start within the next month.

Correspondence Received, Special Meetings and Reminders: Meetings this month: JDA Meeting at JDA Office at Noon Thursday, April 14, 2011; Planning & Zoning Commission Meeting at 7:30pm Monday, April 11, 2011; Council meets for annual Tax Equalization Meeting at 7:30pm Tuesday, April 12, 2011; Ordinance/Recreation Committee Meeting at 4pm Wednesday, April 20, 2011; Good Friday Holiday – Offices closed Friday, April 22, 2011; Public Safety Committee Meeting at 8:30am Thursday, April 28, 2011.

There being no further business to transact or to come before the Council at this time, Mayor Cichos adjourned the meeting at 8:40pm.



Karla Harmel, City Auditor

4/7/11

Date Submitted