

**RUGBY CITY COUNCIL MEETING MINUTES  
WEDNESDAY, JANUARY 17, 2024 – 7:00 PM  
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Mayor LaRocque.

Council Members present: Nelson, Schneibel, Larson, Gannarelli, Zachmeier and Kraft.

Council Members present by TEAMS: Brossart and Lotvedt.

Also, present were Mayor LaRocque, Chief Bommersbach, Public Works Director Munyer, and Auditor Stewart.

The council considered the agenda. There was a motion by Nelson to approve the agenda as presented. Second by Kraft, all voting yes, motion carried.

The council considered the January 2, 2024, regular council minutes. There was a motion by Larson to approve the January 2, 2024, regular council minutes as presented. Second by Zachmeier, all voting yes, motion carried.

The council considered the December 2023 Rugby Police Department report. Chief Bommersbach explained the department had 96 calls for service, 15 citations, 9 arrests, 4 vehicle accidents and 17 medical assistance calls in the month of December. He briefly discussed the most recent slow speed pursuit with the council. He informed the council that last month Officer Monroe was assaulted in the line of duty. They briefly discussed the order of contact after incidents. Bommersbach explained that he is waiting to sit down with Attorney Murray to review and revise the department pursuit policy. There was a motion by Schneibel to approve the December 2023 Police Department report. Second by Gannarelli, all voting yes, motion carried.

Portfolio Holder Reports

Buildings: Portfolio Holder Lotvedt had nothing to report.

Finance: Portfolio Holder Nelson had nothing to report.

Ordinance: Portfolio Holder Zachmeier explained that they will have a first reading of an ordinance later in the meeting.

Personnel: Portfolio Holder Gannarelli had nothing to report.

Public Safety: Portfolio Holder Kraft had nothing to report.

Public Works: Portfolio Holder Larson explained that the second train at the water plant is almost complete. IPS will be coming to inspect the PLC's sometime in the future. He explained that one of the water plant employees has resigned and the city will be hiring for that position.

Recreation: Portfolio Holder Schneibel had nothing to report.

Unfinished Business

Nelson explained that the Abandoned Auto Fund grant has been applied for, as previously discussed, to assist with cleaning up the trailer courts.

Kraft asked if the underpass should be discussed. LaRocque explained that he received an email from the ND Department Of Transportation and they would like to set up a date and time to meet regarding a future underpass project.

Nelson explained that he had spoken to ND DOT regarding the streetlights that would be replaced along Hwy 2 and Hwy 3. Nelson asked about placing streetlights along the highway near the new hospital location. The ND DOT will do a traffic study around the new hospital to determine if lights are necessary on the east side of town along Hwy 2.

New Business

Zachmeier presented Ordinance 449: Levied – Rate to the council for the first reading of the ordinance. The addition to the ordinance would include on-sale alcoholic beverages, whereas currently it does not include on-sale alcoholic beverages. Zachmeier explained that the First Reading of the ordinance would need to be published. She explained that Attorney Murray had recommended that a courtesy letter be sent out to the city establishments to inform them of the proposed ordinance changes. This will allow those affected to be aware and have an opportunity to contact the council with any concerns they have about the addition of on-sale alcoholic beverages to the ordinance. There was a motion by Zachmeier to approve the first reading of Ordinance 449: Levied – Rate. Second by Lotvedt, all voting yes, motion carried.

The council reviewed the Notice to Bidders that was put out for the Armory Caretaker. There was a motion by Schneibel to approve the Notice to Bidders for the Armory Caretaker. Second by Larson, all voting yes, motion carried.

The council reviewed correspondence from the Rugby Fire Department regarding their annual meeting.

The next meeting is scheduled for February 5, 2024, at 7:00p.m.

There being no further business to transact or come before the council at this time, LaRocque declared the meeting adjourned at 7:21pm.

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Frank LaRocque, Mayor

Attest: \_\_\_\_\_  
Jennifer Stewart, City Auditor

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Approved