

**SPECIAL RUGBY CITY COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 20, 2021– 1:00 P.M.
CITY HALL COUNCIL CHAMBERS AND BY GOTOMEETING**

Council Members present: Lotvedt, Kraft, Bednarz, LaRocque and Brossart. Also present were Mayor Steinke, Jim Olson, AE2S, Troy Munyer, Street and Sewer Supervisor and interim Water Plant Supervisor, Dan Schaeffer, All Seasons Rural Water, Deputy Auditor Munyer and City Auditor Stewart. Absent were Lunde, Berg, Trottier and Attorney Hartl.

Mayor Steinke called the meeting to order at 1:03pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Steinke.

Steinke turned the meeting over to Bednarz.

Kraft motioned to approve the agenda as presented. Second by LaRocque, all voting yes, motion carried.

The council considered the Public Works Committee meeting minutes of September 15, 2021. There was a motion by Kraft to approve the minutes as presented. Second by LaRocque, all voting yes, motion carried.

Troy Munyer explained that the generator for the Armory is ordered and has not been set down yet. The concrete pad still needs to be poured. It will be installed in the spring. The council discussed making a budget amendment to set the funds for the generator aside until 2022 when it is delivered and paid for.

They discussed the portable generator that the city currently owns. Munyer explained that he is looking into a second portable generator for the city.

Bednarz explained that they would like to hire a Water Plant Operator. They discussed hiring a former Water Plant employee. The council agreed to put the ad out to hire a Water Plant Operator.

1:10pm Brossart entered the meeting.

Munyer explained a new water line that will be installed for Merchants Bank. Munyer questioned the fee for a new water line of \$1,500. Their existing line is broke and a new one must be installed. They can utilize the current meter, so that cost is not necessary. There was a motion by Lotvedt for the tapping of the water line, the band, labor times two. Second by Brossart, all voting yes, motion carried.

The council discussed the number of curb stops that are around Merchants Bank and no longer feed any businesses. There was a motion by Bednarz to cap those off in the spring. Second by Lotvedt, all voting yes, motion carried.

1:16pm Stewart entered the meeting and C. Munyer left the meeting.

Olson explained that DOT contacted him today in regards to the Hwy 3 DOT project to be complete in 2022. They indicated to Olson that Jon Nelson had contacted the DOT. Nelson had indicated that the city had wanted the new pipe to be run in the boulevard. DOT had also been told that Rugby had a lot of money to utilize with this project. Olson clarified that the city does not want to run the new pipe in the boulevard and does not have a lot of money to utilize on this project.

1:22pm Dan Schaeffer, All Seasons Rural Water, entered the meeting.

Kraft questioned if the city had asked Jon Nelson, officially, to look into this. The council agreed that they had not. Steinke indicated that Olson and she had met with DOT in Devils Lake and things were on the correct track.

The council discussed the history of the Hwy 3 DOT project and the proposed project information that the city had received from the DOT.

The council considered correspondence from the North Dakota Division of Municipal Facilities. The correspondence addressed the backflow prevention and cross connection control program. Schaeffer explained that this is looked at with the fire department and how they fill their trucks. He also indicated that some businesses would be looked at as well. Schaeffer explained that a certified inspector is required. The city will need to draft an ordinance related to Backflow Prevention. They will obtain a sample ordinance and have the Ordinance Committee review it.

Olson explained that the 2 ½ Ave Project is still in underwriting and once the USDA gives the city the green light to move forward the project be put out for bid.

Olson explained that the council will hold a public meeting on November 1, 2021 at 6:00pm for the Comprehensive Land Use Plan. This will allow the public to address any concerns they have regarding the proposed plan.

Olson explained that the city has been awarded a grant from the State Water Commission in the amount of \$881,000 for Phase III- Water Plant Clarifiers. Once the correspondence awarding the grant to the city is received, the council will be asked to act on it. Olson explained the timeline to obtain the materials for the project with current material delays, etc. He explained that AE2S would be involved with the bidding of this project and that is all.

The council discussed the televising that Pipe Detectives has done in the Northwest part of town. Olson explained that areas would need to be identified and prioritize the list of what would need to be repaired. Bednarz explained the need to prioritize the necessary repairs, as the city cannot afford to replace everything.

Munyer explained that there were approximately 4 blocks, near the low income housing by the fairgrounds, that the sewer lines had been replaced years back. He informed the council that A & R Roofing had been back in town to patch the Armory roof after this last rain. The Armory roof will be replaced in the spring of 2022.

There being no further business to transact or come before the Council at this time, there was a motion by Kraft to adjourn the Council Meeting. Second by LaRocque, all voting yes, motion carried. Meeting adjourned at 1:50 p.m.

Susan Steinke, Mayor

ATTEST: _____
Jennifer Stewart, City Auditor

Date Approved