

**RUGBY CITY COUNCIL MEETING MINUTES  
TUESDAY, FEBRUARY 17, 2026 – 7:00 PM  
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by LaRocque.

Council Members present: Lotvedt, Nelson, Kraft, Schneibel, Larson, Santjer, and Zachmeier

Council Members present by Teams: Reinke.

Also, present were Chief Bommersbach, Attorney Mickelson Hendrickson (by Teams), Public Works Director Munyer, and Auditor Stewart.

The council considered the agenda. There was a motion by Lotvedt to approve the agenda as presented. Second by Zachmeier, all voting yes, motion carried.

The council considered the regular council minutes of February 2, 2026. There was a motion by Nelson to approve the February 2, 2026, regular council minutes as presented. Second by Kraft, all voting yes, motion carried.

Chief Bommersbach presented the January 2026 Police Report. He explained that the department had 47 calls for service, 35 citations, 9 arrests, 1 vehicle accident and 7 medical assist calls in the month. Bommersbach explained that Officer Remi is working with Officer Fjellanger; to date they have not deployed the dog. There was a motion by Schneibel to approve the January 2026 Police Department report. Second by Nelson, all voting yes, motion carried.

Schneibel explained that the CVB doesn't have a lot going on right now other than planning for the spring/summer. He explained they are looking for ways to celebrate the 250<sup>th</sup> celebration of the United States. There was a motion by Larson to approve the CVB minutes and financials. Second by Santjer, all voting yes, motion carried.

Brian Hoffart, JDA Executive Director, addressed the council regarding two offers they are considering in Chalmer's Addition. He is working on the BDO Zone grant application. He explained that the Ambulance Garage state grant was not approved. He is working with HAMC to see what they might be able to apply for. He explained businesses looking to locate downtown. They are working on setting up other matching fund programs. Hoffart explained national advertising they are considering. There was a motion by Lotvedt to approve the JDA minutes and financials. Second by Kraft, all voting yes, motion carried.

Buildings: Portfolio Holder Lotvedt explained that the ASWUD True-up has been calculated and will be emailed to ASWUD. Lotvedt requested a document be drawn up to support the inspection of the Dangerous Building defined in Ordinance 471. Hendrickson explained that she can draft one to be utilized. The second reading of this ordinance will take place at the March 2 meeting. The council discussed vehicles and parking at residences. Hendrickson will investigate personal property rights and see what can and cannot be limited.

Finance: Portfolio Holder Nelson had nothing to report.

Ordinance: Portfolio Holder Zachmeier had nothing to report.

Personnel: Portfolio Holder Schneibel had nothing to report.

Public Safety: Chief Bommersbach addressed the council regarding estimates for the components required for the 2026 Silverado K-9 Unit. The council reviewed an estimate from Computer Express, Guardian Fleet and Motorola. There was a motion by Lotvedt to approve the three estimates. Second by Zachmeier, roll call vote, all voting yes, motion carried.

Public Works: Portfolio Holder Larson informed the council the lime slaker at the water plant is now repaired. They have been taking care of seasonal duties.

Recreation: Portfolio Holder Santjer had nothing to report.

Library: Reinke explained the arrival of the Declaration of Independence later this week. He elaborated on upcoming activities the library will host.

Food Pantry: Reinke reported that they served approximately 60 families.

There was no unfinished business.

The second reading of Ordinance 470 – Flood Hazard was conducted. There was a motion by Zachmeier to approve Ordinance 470. Second by Lotvedt, all voting yes, motion carried.

The first reading of Ordinance 472 – Water Maintenance Fees was conducted. There was a motion by Zachmeier to approve Ordinance 472. Second by Lotvedt, all voting yes, motion carried.

LaRocque appointed Karla Harmel as City Assessor. There was a motion by Nelson to approve the appointment of Karla Harmel. Second by Schneibel, all voting yes, motion carried.

LaRocque explained Resolution 2026-1 Library Levy and Resolution 2026-2 Recreation Levy. There was a motion by Schneibel to approve Resolution 2026-1 Library Levy to add this to the June ballot. Second by Reinke, all voting yes, motion carried.

There was a motion by Santjer to approve 2026-2 Recreation Levy to add to the June ballot. Second by Lotvedt, all voting yes, motion carried.

The council considered a local permit for Ducks Unlimited. There was a motion by Larson to approve the Ducks Unlimited local permit. Second by Santjer, all voting yes motion carried.

Dave Zwingel, resident, appeared with public comment regarding the streets in Prairie View Estates. Zwingel elaborated on the extensive potholes in front of their home. In the past Gary Laughridge, former owner of Prairie View Estates, was maintaining the roadway. Zwingel

informed the council that Laughridge has sold the property and no longer owns the property. Lotvedt explained the history of the street development of Prairie View Estates and the lack of curb and gutter. Mickelson Hendrickson will obtain ownership information for the next meeting.

Kraft requested a large map for the council chamber. Stewart will look into this.

The next meeting is scheduled for March 2, 2026, at 7:00p.m.

There being no further business to transact or come before the council at this time LaRocque declared the meeting adjourned at 7:54pm.

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Frank LaRocque, Mayor

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Attest: Jennifer Stewart, City Auditor