

**RUGBY CITY COUNCIL MEETING MINUTES
WEDNESDAY, MARCH 18, 2026 – 7:00 PM
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by LaRocque.

Council Members present: Schneibel, Larson, Santjer, and Zachmeier

Council Members present by Teams: Lotvedt and Reinke.

Absent was Nelson and Kraft.

Also, present were Chief Bommersbach, Attorney Mickelson Hendrickson (by Teams), Public Works Director Munyer, and Auditor Stewart.

The council considered the agenda. There was a motion by Larson to approve the agenda as presented. Second by Santjer, all voting yes, motion carried.

The council considered the regular council minutes of March 2, 2026. There was a motion by Schneibel to approve the March 2, 2026, regular council minutes as presented. Second by Lotvedt, all voting yes, motion carried.

Chief Bommersbach presented the February 2026 Police Report. He explained that the department had 68 calls for service, 32 citations, 4 arrests, 2 vehicle accidents and 19 medical assist calls in the month. Bommersbach presented the K9 Report. K9 Remi, at the request of Rolette County, assisted in sniffing the schools in Rolette County. There was a motion by Larson to approve the February 2026 Police Department report and K9 Report. Second by Zachmeier, all voting yes, motion carried.

Laurie Odden, CVB Executive Director, addressed the council. Odden gave the council a run down of all the events that are planned this summer in Rugby as well as some future events. The garbage can in front of Lee's Bar was damaged. Odden received a donation to cover the purchase of a new one. The freight on the cans is very expensive. Odden will wait till they need to order multiple cans, as the freight is not much more when ordering additional cans. The cans are made of concrete. There was a motion by Schneibel to approve the CVB Minutes and Financials. Second by Santjer, all voting yes, motion carried.

Brian Hoffart, JDA Executive Director, addressed the council. He explained that the JDA Board is currently going through all their programs and updating and streamlining them. He informed the council that they recently approved a youth entrepreneur grant. Envision is looking to revamp the RV site they own, just west of the C-Store. Hoffart has cleaned up the financial accounts, in the accounting software, to eliminate those that are no longer used. He indicated that a lot in Chalmers Addition was just closed on this week. He explained a national advertisement campaign that ND Commerce is participating in. Hoffart explained some options for housing development

in the community. There was a motion by Zachmeier to approve the JDA minutes and financials. Second by Larson, all voting yes, motion carried.

Buildings: Portfolio Holder Lotvedt explained the asbestos abatement that will be done on the tile floor in the Armory. He is working on a new water agreement for All Seasons Rural Water, with the increased demand when they supply a new hog farm in the northeast part of Pierce County. Lotvedt reported that the state will be putting an antenna up to improve the radio service for the SORN 20/20 program which involves the Motorola radios that emergency services, police and deputies utilize daily.

Ordinance: Portfolio Holder Zachmeier explained she is looking to add to the current nuisance ordinance to address parking in private yards. The council reviewed the information that Zachmeier had included in the council materials. Mickelson-Hendrickson explained that the current ordinance addressed some of these issues, but it was up to the council how they want to address this.

Personnel: Portfolio Holder Schneibel had nothing to report.

Public Safety: Chief Bommersbach explained that the K-9 vehicle was picked up to be outfitted with all the necessary equipment.

Public Works: Portfolio Holder Larson informed the council that turbo on the 1998 JD Grader was replaced. The first water main break occurred last week and was repaired.

Recreation: Portfolio Holder Santjer reported that the Risovi's will be returning this season as Recreation Directors.

Library: Reinke explained that this year the library is including adults in the reading for a fair wristband.

Food Pantry: Reinke reported that they served approximately 74 families.

There was no unfinished business.

The council conducted the second reading of Ordinance 472 – Water Account Maintenance Fees. There was a motion by Zachmeier to approve the second reading of Ordinance 472. Second by Lotvedt, all voting yes, motion carried.

The council held the first reading of Ordinance 473 – Rules of City Council. There was a motion by Schneibel to approve the first reading of Ordinance 473. Second by Santjer, all voting yes, motion carried.

The council considered the resignation of Madeline Hurly, Student Council Representative. There was a motion by Schneibel to approve the resignation. Second by Larson, all voting yes, motion carried.

There was no public comment.

The next meeting is scheduled for April 6, 2026, at 6:00 pm and 7:00p.m.

There being no further business to transact or come before the council at this time LaRocque declared the meeting adjourned at 7:57pm.

Frank LaRocque, Mayor

Attest: Jennifer Stewart, City Auditor