

**RUGBY CITY COUNCIL  
REGULAR MEETING  
MONDAY, AUGUST 1, 2011 - 7:30 P.M.  
COUNCIL CHAMBERS**

Council Members present: Rheault, Lotvedt, Jacobson, Hoffert, J. Harmel, and Wentz. Also present were Mayor Cichos, City Attorney Hartl and City Auditor K. Harmel. Absent were Council Members Bednarz and Geiszler.

Mayor Cichos called the meeting to order at 7:30pm. Council members recited the Pledge of Allegiance. Roll call of council members by Mayor Cichos.

There were no amendments, additions or deletions to the agenda.

Motion by Hoffert to approve the minutes of the July 6, 2011 meeting. Second by Lotvedt, all voting yes, motion carried.

Motion by Wentz to approve the financial statements, payment of the bills, and the bills paid since the last meeting. **Bills paid since last meeting:** 11636 Amos Grove \$50.00, 11637 Convention & Visitors Bureau \$4,789.78, 11638 Farmers Union \$3,184.78, 11639 HACTC \$3,925.00, 11640 Jamie Modine \$50.00, 11641 John Deere \$666.57, 11642 Mark Bercier \$5.00, 11643 ND One Call \$44.20, 11644 NDTC \$612.59, 11645 NDDOT \$5.00, 11646 Otter Tail \$8,968.09, 11647 Rugby JDA \$16,202.37, 11648 State Tax Commissioner \$1,201.31, 11649 State Water Commission \$7,597.05, 11650 Vaaler Insurance \$466.00, 11651 AT&T \$56.80, 11652 Midwest Testing Laboratory \$5,699.68, 11653 Postmaster \$278.66, 11654 Rugby Sanitation \$18,870.60, Total Regular Bills Paid \$72,673.48; 11655-11706 Payroll Checks \$56,556.81, Soc. Sec \$7,226.47, Medicare Taxes \$2,015.06, Payroll Taxes \$6,098.05, Electronic Total \$15,339.58, 11707 AFLAC \$210.38, 11708 NDPERS \$9,349.44, 11709 NDPERS \$545.00, 11710 NDPERS \$3,857.06, Total Bills For Payroll \$85,858.27, Grand Total All Bills Paid Since Last Meeting \$158,531.75; **Bills to be paid:** 11711 A & E Auto Parts \$3.45, 11712 Advanced Engineering \$4,534.22, 11713 Aqua-Pure \$1,650.00, 11714 Chris Seaver \$30.00, 11715 CRA Payment Center \$301.58, 11716 Crooks Lounge \$25.00, 11717 Curry Mund \$125.80, 11718 Fargo Water Equipment \$2,759.46, 11719 Farmers Union \$186.26, 11720 Ferguson Waterworks \$3,506.23, 11721 First District Health Unit \$54.00, 11722 Fleet Safety Equipment \$2,005.80, 11723 Flexible Pipe Tool Co. \$612.50, 11724 Glenko Enterprises \$1,664.82, 11725 Graymont Western Canada \$4,296.32, 11726 HACTC \$1,595.21, 11727 Hartley's School Buses \$4,034.65, 11728 Hawkins \$2,835.38, 11729 I Design \$619.25, 11730 Johnson's Plumbing \$251.87, 11731 Josh Houim \$400.00, 11732 Josh Michels \$30.00, 11733 JS Wholesale \$399.57, 11734 Juneberi Creations \$40.00, 11735 Karla Harmel \$162.07, 11736 KZZJ \$371.00, 11737 Leever's \$35.62, 11738 Lotvedt Lumber \$36.00, 11739 Maintenance Engineering \$239.90, 11740 Newman Traffic Signs \$74.49, 11741 Northern Plains Electric \$2,751.40, 11742 Otter Tail \$75.63, 11743 Pamida \$195.77, 11744 Petty Cash \$32.24, 11745 Pierce County Auditor \$2,208.33, 11746 Pierce County Tribune \$327.78, 11747 Pioneer Mutual Life Ins. \$204.75, 11748 Premier Lube \$31.55, 11749 Quill \$318.87, 11750 Rugby Greenhouse \$52.00, 11751 Rugby Hardware Hank \$3,211.93, 11752 Rugby Lumber \$10.00, 11753 Rugby Sanitation \$179.00, 11754 Rugby Service Center \$91.00, 11755 Rugby Veterinary Service \$20.30, 11756 Rugby Welding \$107.00, 11757 Schneider Custom Hauling \$1,000.00, 11758 SRT \$28.94, 11759 Stacey Atkinson \$50.00, 11760 Super 8 Bismarck \$115.00, 11761 Tanner Bernhardt \$15.00, 11762 The Computer Store \$44.98, 11763 Thrifty White Drug \$9.38, 11764 Total Backflow \$32,872.00, 11765 Trophies-n-Tees \$89.50, 11766 Verizon \$411.83, Total Bills Submitted \$77,334.63. Second by Lotvedt, roll call vote: all voting yes, motion carried.

Motion by Jacobson to approve the Municipal Judge's report for July 2011. Second by Wentz, all voting yes, motion carried.

There were no JDA minutes and financial statements to review, as the JDA did not meet in July.

Council member Lotvedt informed the Council on the Farmers Union Elevator septic tank/sewer permit request. Lake Region District Health Unit has approved the Farmers Union Elevator request for a septic holding tank. Due to construction restrictions, a septic tank is the best wastewater option for the elevator office bathroom. Motion by Lotvedt to approve the application. Second by Jacobson, all voting yes, motion carried.

The council reviewed the preliminary 2012 Budget Requests.

City Auditor Harmel reported on the Safe Routes to School sidewalk project. The project is mostly completed except for landscaping, and the project is expected to come in under budget.

Water/Sewer/Streets Chairman Wentz and City Auditor Harmel gave an update on the water meter project. There are approximately 150 residents who have not yet responded to mail and phone requests.

There was no other business, nor new business.

City Attorney Hartl reviewed a liquor license application, a special event permit application and three raffle permit applications, and recommended approval, pending clarifications for two of the raffles.

Motion by Jacobson to approve a liquor license application for Suporn Nowell for Jesters. Second by Lotvedt, all voting yes, motion carried.

Motion by Wentz to approve a special event permit for Crooks for their parking lot on August 13. Second by Jacobson, all voting yes, motion carried.

Motion by Jacobson to approve raffle permits for Heart of America Medical Center Auxiliary (pending clarification), Rugby Panther Boosters (pending clarification) and Rugby Chamber of Commerce. Second by Lotvedt, all voting yes, motion carried.

Committee Reports: Public Safety – Chairman Hoffert reported that there were radio communication issues during a tornado warning last month. Chief Rose is looking into correcting the issue. Finance – will meet later this month on several issues. Ordinances/Rec – Discussed a potential outdoor skating rink and attended a farewell/appreciation party for Curry Mund. Water/Streets/Sewer – Discussed raising water and sewer permit fees. The increase does not completely cover the city's cost, but in the interest of promoting new construction, the committee determined to keep the cost low. The committee recommended the following rate increases:

Water - 1 inch copper and up to 1 inch meter	\$1,000.00
Water - 1 inch copper and up to 1 ½ inch meter	\$1,250.00

Water - 1 inch copper and up to 2 inch meter		\$1,500.00
Sewer - Tapping Fee	\$25.00	
Sewer - Excise Fee	\$150.00	
Sewer - Asphalt Fee	\$2.00 per square foot	

Motion by Jacobson to approve the rate increases. Second by Jacobson, all voting yes, motion carried. Personnel – met and discussed several issues. Buildings/Property – Discussed the armory floor.

Correspondence Received, Meetings and Reminders: Meetings this month: JDA meeting on August 4 at Noon at the JDA office; Possible Planning & Zoning Commission Meeting on August 8 at 7:30pm; Housing committee meeting on August 9 at Noon at the JDA office; Committee meetings on Tuesday, August 16 – Public Safety at 9am and Finance at 10am; Committee meetings on Wednesday, August 17 - Ord/Rec at 11am; Water/Sewer/Streets at 1pm; Personnel at 2pm; Buildings/Property at 3pm. The council also reviewed a thank you card from a group of students from Oklahoma, who used the Armory showers during the Minot Flood recovery.

City Auditor Karla Harmel announced her resignation.

There being no further business to transact or to come before the Council at this time, Mayor Cichos adjourned the meeting at 8:02pm.