

**RUGBY CITY COUNCIL
REGULAR MEETING
MONDAY, AUGUST 6, 2012 - 7:30 P.M.
COUNCIL CHAMBERS**

Council Members present: Rheault , Lotvedt, Kraft, Bednarz, Hoffert, Geiszler, and Wentz. Also present were Mayor Cichos and City Auditor Hauck. Absent was City Attorney Hartl.

Mayor Cichos called the meeting to order at 7:30pm. Council members recited the Pledge of Allegiance. Roll call of council members was taken by Cichos.

There were no additions or deletions to the agenda.

Motion by Hoffert to approve the minutes of the July 2, 2012 regular council meeting and the July 16, 2012 special meeting. Second by Lotvedt, all voting yes, motion carried.

Vicky Harmel was present and discussed issues with traffic and noise along Fourth Street SE. Harmel reported issues last year but has not seen any improvements. Harmel is concerned about possible accidents at the 4th St SE and 2nd Avenue corner. The main problems occur between 11pm and 1am. Harmel's second concern was the noise from the motorcycles. A suggestion was made of possibly putting a four-way stop at the intersection. Extra patrolling has been put in place for this area, but the police cannot be everywhere at once. The police will do their best to keep an eye on the area.

A variance request from Linda Treleaven was presented. Treleaven requested to construct a garage that would cover more than 30% of her lot which is over the amount restricted by ordinance. The garage will be a wood construction. Motion by Geiszler to approve the variance. Second by Kraft, all voting yes, motion carried.

Steve Goven was present and requested the approval of the council to add a steel roof to his home on 6th Street SE. The roof would contain a standing seam and fasteners would not be exposed. Motion by Hoffert to approve the steel roof. Second by Bednarz, all voting yes, motion carried.

The Council reviewed the bill list. Motion by Geiszler to approve the financial statements, payment of the bills, and the bills paid since the last meeting. **Bills paid since last meeting:** 12912 B & M Laundry Service \$183.48, 12913 Barbara Garens \$455.00, 12914 Convention & Visitors Bureau \$4,909.09, 12915 Farmers Union Oil Company \$290.19, 12916 First District Health Unit \$18.00, 12917 HACTC \$4,589.68, 12918 Harper Oil Company \$1,772.28, 12919 Hi-Way Tesoro \$876.51, 12920 John Deere Financial \$29.75, 12921 ND One Call Concepts, Inc. \$42.50, 12922 ND Telephone Company \$709.04, 12923 Otter Tail Power Company \$9,186.11, 12924 Rugby Fire Dept. \$2,921.80, 12925 Rugby Job Authority \$18,826.88, 12926 Rugby Park District \$14,085.43, 12927 Rugby Service Center \$929.13, 12928 State Water Commission \$7,053.90, 12929 Uriel Mendoza \$300.00, 12930 Brad Birdsell \$100.00, 12931 Larry Clark \$30.00, 12932 Postmaster \$312.15, 12933 Rugby Sanitation, Inc. \$21,048.75, Total Regular Bills Paid \$88,669.67, 12934-12974 Payroll Checks \$54,675.54, Soc. Sec \$7,153.37, Medicare Taxes \$1,994.60, Payroll Taxes \$6,568.10, Electronic Total \$15,716.07, 12975 AFLAC \$156.48, 12976 NDPERS \$8,893.28, 12977 Heart of America Health Plan \$1,148.30, 12978 NDPERS \$605.00, 12979 NDPERS \$5,147.75, Total Bills For Payroll \$86,342.42, Grand Total All Bills Paid Since Last Meeting of 07/02/12 \$175,012.09.

Bills to be paid: 12980 A & E Auto Parts, Inc. \$27.31, 12981 Andrew Hershey \$45.00, 12982 B & J Excavating, Inc. \$600.00, 12983 B & M Laundry Service \$62.64, 12984 Bartsch Electric, LLC \$690.00, 12985 Bechtold Paving, Inc. \$1,401.82, 12986 Black Mountain Software, Inc. \$66.00, 12987 Bobcat of Devils Lake \$160.45, 12988 Border States Electric Supply \$110.88, 12989 Bremer Bank \$3,045.87, 12990 Brian Olson \$36.00, 12991 CRA Payment Center \$197.87, 12992 Dakota Truck & Farm Service \$17,892.00, 12993 First District Health Unit \$36.00, 12994 Glenko Enterprises, LTD \$1,748.18, 12995 Graymont Western Canada, Inc. \$4,396.19, 12996 H.E. Everson Company \$89.88, 12997 HACTC \$222.86, 12998 Harper Oil Company \$547.25, 12999 Harry's Tire Service \$117.90, 13000 Hartley's School Buses, Inc. \$4,943.03, 13001 Hawkins, Inc. \$3,166.52, 13002 Hi-Way Tesoro \$909.58, 13003 I Design \$640.00, 13004 Integrated Process Solutions \$951.60, 13005 Jaedon Haman \$96.00, 13006 John Deere Financial \$177.30, 13007 John Mueller \$75.00, 13008 Johnson Plumbing Service \$524.99, 13009 Josh Michels \$36.00, 13010 JS Wholesale & Vending \$565.35, 13011 Kyle Ebach \$60.00, 13012 KZZJ AM 1450 \$38.00, 13013 Leever's Foods \$59.85, 13014 M & T Fire and Safety, Inc. \$749.25, 13015 MARC \$1,588.29, 13016 Marian Johnson \$23.73, 13017 Marlene Hoffman \$28.00, 13018 Mike Hlavac \$100.00, 13019 ND One Call Concepts, Inc. \$23.75, 13020 ND Surplus Property \$40.00, 13021 ND Telephone Company \$540.14, 13022 Newman Signs, Inc. \$49.25, 13023 Nigel Hageness \$36.00, 13024 Northern Improvement Co. \$386.10, 13025 Northern Plains Electric Coop. \$3,006.12, 13026 Otter Tail Power Company \$79.61, 13027 Petty Cash \$172.47, 13028 Pierce County Auditor \$2,208.33, 13029 Pierce County Tribune \$861.81, 13030 Pioneer Mutual Life Ins. Co. \$150.50, 13031 Precision Autobody & Glass \$1,875.00, 13032 Quill Corporation \$105.77, 13033 Rick Larson \$88.44, 13034 Rugby Hardware Hank \$3,576.52, 13035 Rugby Homes & RV Center \$14.70, 13036 Rugby Lumber, Inc. \$180.00, 13037 Rugby Sanitation, Inc. \$190.00, 13038 Rugby Service Center \$1,196.29, 13039 Rugby Veterinary Service \$194.25, 13040 Schneider Custom Hauling \$1,245.00, 13041 Scott Grochow \$36.00, 13042 Scott Hershey \$36.00, 13043 SRT Communications, Inc. \$31.01, 13044 Streicher's, Inc. \$1,499.96, 13045 Thorsrud Supply Company \$73.45, 13046 Ultramax Ammunition \$287.00, 13047 Verizon Wireless \$167.24, 13048 Vessco, Inc. \$282.78, 13049 Wyatt Thompson \$75.00, Total Bills Submitted For Approval \$64,935.08. Second by Wentz. Roll call vote: all voting yes, motion carried.

Motion by Hoffert to approve the Municipal Judge's Report for July 2012. Second by Wentz, all voting yes, motion carried.

Motion by Geiszler to approve the JDA Minutes and Financials. Second by Kraft, all voting yes, motion carried.

Brenda Foster, JDA Executive Director, gave an update on the housing development. Annabelle Homes conducted an open house to get community interest in building a home. Annabelle is very interested in Rugby. The commitment and pre-qualification of 20 interested people will have to occur before Annabelle commits to the project. Foster discussed the agreement signed between Annabelle and Stanley, ND. Discussion was held on the city possibly starting construction on the lift station. Motion by Hoffert to have Interstate Engineering get the specifications and bids for the lift station. Second by Geiszler. Discussion was held on including the extension of the water main on 10th Street through the parking lot of the Eastside Plaza apartments. Hoffert called for the question on the motion. All voting yes, motion carried. Further discussion was held on the water main extension. Motion by Hoffert to proceed with the water and sewer line extension east off 10th Street. Second by Wentz, all voting yes, motion carried.

Increasing the planning and zoning fees will be discussed by the budget committee.

A property tax exemption for a single family home was presented for Dave Halvorson. Motion by Hoffert to approve the request for 2013 and 2014 at \$150,000 per year. Second by Bednarz, all voting yes, motion carried.

The council reviewed the Fire Department's second quarter financials. Motion by Geiszler to approve the financials. Second by Wentz, all voting yes, motion carried.

Mayor Cichos requested that the budget committee look at the increase in dispatch/rent fees to the county for the LEC. The increase wouldn't go into effect until 2013, so there is time to look it over.

The departmental budget requests were reviewed. The Fire Department has not submitted their budget requests yet.

Councilman Lotvedt presented preliminary drawings and cost estimates providing sewer passed the Eagles if a hotel should materialize there. A lift station would be needed. The costs for the two different options for sewer were \$263,102.40 to run the line along the north side of the commercial lots on Highway 2 or \$346,368.00 to run the line along Highway 2. Lotvedt would like everyone to start thinking about providing infrastructure to these businesses. Someday it may be prudent to annex these areas into city limits. Water would be needed also since rural water cannot provide enough pressure for the sprinklers that are required in a hotel by state fire codes.

All raffles and special event permits were presented to the council at one time. The Mayor requested approval provided City Attorney Hartl approves them when he returns from vacation. Requesting approval were raffles for the Barton Sportsman Club and for HAMC, and special event permits for Crooks and 3rd Street Station to serve alcohol on September 7, 2012 at the Wind Tower Festival at the Fairgrounds. A separate special event permit request was made by 3rd Street Station to hold an event in their parking lot. Motion by Lotvedt to approve the raffle and permit requests. Second by Geiszler, all voting yes, motion carried.

JDA Executive Director Foster gave an overview of the Wind Tower Festival which will be held on September 7 and 8. A classic car show may be held in the city parking lot. It may be possible to post "No Truck Parking" signs in the area to prohibit trucks from parking in the city parking lot.

Committee Reports: **Public Safety** – Chairman Hoffert reported that the Center Mutual fire siren has been fixed. Hoffert discussed that the Chief of Police should look into getting some electronic speed signs to help slow people down. Jim Day was present and requested more police officers for the City of Rugby. **Finance** – Chairman Geiszler reported that the committee is currently looking at the 2013 budget. The preliminary budget will be presented at the September Council Meeting. **Ordinances/Rec** – Chairman Bednarz reported that Pake Hagen, the new Recreation Director, did a great job this summer. Hagen reported that the building at the ball diamonds should be secure. Discussion was held on the city's open burning policy. **Water/Streets/Sewer** – Chairman Wentz reported the meter reprogramming project is getting wrapped up. A dump truck has been purchased from Dakota Truck and Farm. It should be delivered this week. The truck, costing \$17,892, is a 1988 GMC which was well taken care of. The drainage repair by Chad Hager's residence is on hold until the parts arrive. Discussion was held on putting the cost of the water tower inspection in the budget or including it in routine maintenance. **Personnel** – no report. **Buildings/Property** – Chairman Lotvedt reported that the school agreed to pay \$9,500 for rent for the Armory. A

maintenance agreement is being written. Lotvedt received a lot layout from Icon Architecture today for the Fire Hall. The transfer of property is still not complete since the survey was just completed. The Firemen will need to let Lotvedt know how they would like the fire hall building to be laid out on the lot. Jim Day spoke about the increase of taxes and how most people cannot afford additional taxes. Councilman Geiszler stated that only the money that is needed to operate the city efficiently is requested by the taxpayers.

Mayor Cichos reported that there are two interested people that are being considered for the open Ward 3 council position.

The council reviewed a letter received from the Heart of America Library recommending Aleisha Pretzer to fill the vacancy on their board.

City offices will be closed on September 3, 2012 for Labor Day.

Meetings this month: Planning and Zoning Commission Meeting- August 13, 7:30pm; Committee Meetings on Wednesday, August 15 – Public Safety 9am, Finance at 10am, Ord/Rec at 11am, Water/Streets/Sewer at 1pm, Personnel at 2pm, Buildings/Property at 3pm.

There being no further business to transact or to come before the Council at this time, Mayor Cichos adjourned the meeting at 8:41pm.

Dawn Hauck, City Auditor

Date Submitted

David Cichos, Mayor

Date Approved