

**RUGBY CITY COUNCIL  
REGULAR MEETING  
MONDAY, MAY 2, 2011 - 7:30 P.M.  
COUNCIL CHAMBERS**

Council members present: Rheault, Lotvedt, Jacobson, Bednarz, Hoffert, J. Harmel, and Wentz. Also present were Mayor Cichos, City Attorney Hartl and City Auditor Harmel. Absent was Council Member Geiszler.

Mayor Cichos called the meeting to order at 7:30pm. Council members recited the Pledge of Allegiance.

There were no amendments, additions or deletions to the agenda.

Motion by Hoffert to approve the minutes of the April 4 & April 12, 2011 meetings. Second by Wentz, all voting yes, motion carried.

Mayor Cichos administered the oath of office to new Chief of Police, John Rose.

Motion by Lotvedt to approve the financial statements, payment of the bills, and the bills paid since the last meeting, with the exception of the bill from Advanced Engineering for \$5,000.00. Discussion was held on the Advanced Engineering bill and the HACTC Prisoner Boarding bill: 11300 D & S Motors \$1,875.00, 11301 Alltel \$121.00, 11302 Convention & Visitors Bureau \$3,266.27, 11303 Farm Plan \$72.20, 11304 Farmers Union Oil \$7,513.50, 11305 Juan Barrios \$30.00, 11306 ND Public Health Lab \$48.00, 11307 ND Telephone Co. \$606.27, 11308 Otter Tail \$10,775.36, 11309 Rugby Job Authority \$11,135.80, 11310 Shane Shelkey \$5.00, 11311 State Water Commission \$5,223.30, 11312 Postmaster \$266.72, 11313 Rugby Sanitation \$18,406.83; Total Regular Bills Paid \$59,345.25: 11314-11336 Payroll Checks \$35,783.31, Soc. Sec. \$4,692.36, Medicare Taxes \$1,308.42, Payroll Taxes \$4,096.37; Electronic Total \$10,097.15, 11337 AFLAC \$342.60, 11338 NDPERS \$6,656.24, 11339 NDPERS \$545.00, 11340 NDPERS \$3,387.10, Total Bills For Payroll \$56,811.40; Grand total all bills paid since last meeting \$116,156.65; and the bills to be paid: 11341 Advanced Engineering \$2,500.00, 11342 American Welding & Gas \$469.29, 11343 Aqua-Pure \$3,178.00, 11344 Bartsch Electric \$1,681.88, 11345 Black Mountain Software \$1,100.00, 11346 Brad Radomski \$231.07, 11347 BW Ramkota Hotel \$178.00, 11348 Checkrite of Minot \$27.00, 11349 Dakota Fire Extinguishers \$399.15, 11350 Dan Volk \$40.29, 11351 Expressway Inn \$277.20, 11352 G & P Commercial Sales \$25.95, 11353 Greg Boucher \$234.94, 11354 H.E. Everson \$91.80, 11355 HACTC \$2,915.00, 11356 Hawkins \$1,080.89, 11357 Heart of America Library \$2,757.00, 11358 Ice Xcavator \$5,221.60, 11359 Janitor Supply Company \$66.70, 11360 Marlene Hoffman \$35.00, 11361 Melvin Schumacker \$250.00, 11362 Merchants Bank \$65.20, 11363 Municipal Gov. Academy \$130.00, 11364 Northern Improvement \$368.50, 11365 Northern Plains Electric Coop. \$3,024.70, 11366 Office of the State Auditor \$165.00, 11367 Pamida \$26.98, 11368 Petty Cash \$136.52, 11369 Pierce County Auditor \$2,208.33, 11370 Pierce County Tribune \$188.43, 11371 Pioneer Mutual Life Ins. Co. \$220.50, 11372 Power Plan \$22.72, 11373 Premier Lube \$34.55, 11374 Rugby Amateur Hockey Assn. \$1,540.00, 11375 Rugby Hardware Hank \$354.35, 11376 Rugby Sanitation \$127.00, 11377 Rugby Veterinary Service \$84.50, 11378 Share Corporation \$64.00, 11379 SRT \$28.97, 11380 Team Laboratory \$3,250.00, 11381 The Computer Store \$19.00, 11382 Van Diest Supply Co. \$2,631.20, 11383 Workforce Safety and Insurance \$250.00, 11384 Zep Sales & Service \$396.05, Total Bills Submitted For Approval \$38,097.26. Second by Rheault, roll call vote: all voting yes, motion carried.

Motion by Jacobson to approve the Municipal Judge's report for April 2011. Second by Wentz, all voting yes, motion carried.

The Council reviewed the JDA minutes and financial statements. Motion by Hoffert to approve the minutes and financial statements. Second by Bednarz, all voting yes, motion carried.

The Council discussed the Safe Routes to School Grant Amendment #1 Agreement for Professional Services with Advanced Engineering for \$5,000.00. Motion by Lotvedt to split the extra costs with Advanced Engineering and pay them half the bill in the amount of \$2,500.00. Second by Hoffert. More discussion followed. Roll call vote: all voting yes, motion carried.

The Council reviewed a proposed bond resolution for purchase of the water meters. Motion by Hoffert to table the issue and refer it to the Finance Committee. Second by Lotvedt, all voting yes, motion carried.

The Council reviewed a contract for meter replacement with Total Backflow Resources. Motion by Wentz to approve the contract. Second by J. Harmel, roll call vote: all voting yes, motion carried.

The council also reviewed a sample letter that will be sent to water customers regarding the installation of the new radio read meters.

The Council reviewed the minutes of the Ordinance/Recreation committee minutes regarding increasing the building inspector wages and the building inspection rates. Motion by Hoffert to refer the matter back to the ordinance committee and increase the building inspector's wages from \$200.00 per month to \$300.00 per month through September 2011. Second by Lotvedt, roll call vote: all voting yes, motion carried.

Motion by Rheault to approve the first reading to amend ordinance 17.04.440 Dangerous Buildings, a copy of which is attached. Second by Jacobson, all voting yes, motion carried.

The Council reviewed information on a tractor mounted snowblower, with a 96" twin fan, truck loading chute and hydraulic hoses. Discussion was held. Motion by Bednarz to authorize the Water/Sewer/Street Committee to obtain two written quotes and authorized the committee to purchase a snowblower. Second by Lotvedt, all voting yes, except Hoffert. Motion carried.

Discussion was held on a NDDOT program that allows political subdivisions to lease a tractor for \$1.00 per year, with a 249 hour limit. Motion by Lotvedt to approve leasing a tractor from Northern Equipment and Gooseneck Implement alternating years, starting with Northern Equipment this year. Second by Bednarz, all voting yes, except Jacobson, who abstained, motion carried.

Motion by Jacobson to approve the EMS Week Proclamation for May 15 – 21. Second by Bednarz, all voting yes, motion carried.

There was no other business, nor new business.

City Attorney Hartl reviewed site authorizations for Eagles Aerie 3834 at Lee's Bar and for Rugby Amateur Hockey Assoc. at Northern Lights & Crook's and recommended approval. Motion by Hoffert to approve the site authorizations. Second by Jacobson, all voting yes, motion carried.

City Attorney Hartl reviewed a Special Event application for 2am closing at Crooks on May 7<sup>th</sup> & 14<sup>th</sup> and recommend approval. Motion by Jacobson to approve the special event permit for 2am closing. Second by Lotvedt. Voting yes were: Lotvedt, Jacobson, Hoffert, and Wentz. Voting no were: Rheault, Bednarz and J. Harmel. Motion carried.

Committee Reports: Buildings/Property – will meet with the Architect regarding a new fire station on May 26<sup>th</sup>. Also obtained information on a new Armory floor and a sale on basketball backboards. Motion by Lotvedt to authorize Building Chairman Bednarz to purchase 2 glass backboards, provided they will mount to the current posts, in the amount of \$750.00. Second by Hoffert, all voting yes, motion carried. Finance – no report. Personnel - no report. Ordinance/Recreation – met and discussed dangerous building ordinances and building inspector wages and inspection rates. Public Safety – no report. Water/Streets/Sewer – met and discussed street sweeper issues and met with All Seasons Water Users District Board Members for the annual meeting. A water leak was repaired at the ball diamonds and the million gallon water storage tank was cleaned.

Correspondence Received: The council reviewed letters received from MidContinent Cable and from the FCC regarding the narrowbanding deadline. Special Meetings and Reminders: Annual Audit in Council Chambers from May 9 – 13; Planning & Zoning Commission Meeting at 7:30pm on May 9, Water/Sewer/Street Committee meeting at 4pm on May 10; Public Safety Committee meeting at 8:30am on May 13; Retirement celebration for Chief Coca from 2pm – 4pm at city hall on May 13; City Wide Clean Up Day on May 14; Safe Routes to School Construction meeting at 1pm on May 17; City Auditor on vacation May 19 – 25; Personnel Committee meeting at 4pm on May 16; Building Committee meeting with Architect at 3pm on May 26; Memorial Day Holiday – Offices closed on May 30.

There being no further business to transact or to come before the Council at this time, Mayor Cichos adjourned the meeting at 8:58pm.



5/10/11

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Karla Harmel, City Auditor

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Date Submitted