

**RUGBY CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 6, 2011 - 7:30 P.M.
COUNCIL CHAMBERS**

Council Members present: Rheault, Lotvedt, Jacobson, Bednarz, J. Harmel, and Wentz. Also present were Mayor Cichos, City Attorney Hartl and City Auditor K. Harmel. Absent were: Hoffert and Geiszler.

Mayor Cichos called the meeting to order at 7:30pm. Council members recited the Pledge of Allegiance. Roll call of council members by Mayor Cichos.

Addition to the Agenda: Allen McKay from Lake Region District Health Unit.

Motion by Lotvedt to approve the minutes of the August 1, regular meeting and August 5, 2011 special meeting. Second by Jacobson, all voting yes, motion carried.

Motion by Lotvedt to approve the financial statements, payment of the bills, and the bills paid since the last meeting. Bills paid since last meeting: 11767 B & M Laundry Service \$99.36, 11768 Bremer Bank \$3,045.87, 11769 Convention & Visitors Bureau \$7,343.54, 11770 Drew Frye \$250.00, 11771 Farmers Union Oil Co. \$2,188.06, 11772 HACTC \$3,530.00, 11773 Hi-Way MVP \$2,487.10, 11774 Jana Michels \$175.00, 11775 John Deere Financial \$37.05, 11776 Leo Belgarde \$400.00, 11777 Margaret Rose \$350.00, 11778 ND Dept. of Health \$590.88, 11779 ND Dept. of Health \$10.00, 11780 ND One Call Concepts, Inc. \$55.90, 11781 ND Public Health Laboratory \$48.00, 11782 ND Telephone Company \$508.70, 11783 Otter Tail Power Company \$8,498.26, 11784 Rugby Job Authority \$15,822.72, 11785 HACTC \$4,160.20, 11786 Postmaster \$288.32, 11787 Rugby Sanitation, Inc. \$19,301.98, Total Regular Bills Paid \$69,190.94, 11788-11832 Payroll Checks \$49,860.68, Soc. Sec \$6,419.41, Medicare Taxes \$1,790.02, Payroll Taxes \$5465.68, Electronic Total \$13,675.11, 11833 AFLAC \$210.38, 11834 NDPERS \$9,349.44, 11835 NDPERS \$545.00, 11836 NDPERS \$4,042.64, Total Bills for Payroll \$77,683.25, Grand Total All Bills Paid Since Last Meeting of \$146,874.19; Bills to be paid: 11837 Adapco, Inc. \$1,080.00, 11838 Advanced Engineering, Inc. \$9,987.00, 11839 Aqua-Pure, Inc. \$3,342.75, 11840 Associated Supply Company \$128.06, 11841 B & M Laundry Service \$56.16, 11842 Bechtold Paving, Inc. \$1,043.25, 11843 Black Mountain Software, Inc. \$813.00, 11844 Brady, Martz & Associates, P.C. \$10,318.00, 11845 Bremer Bank \$3,045.87, 11846 Candy Munyer \$43.35, 11847 CRA Payment Center \$55.03, 11848 Curry G. Mund \$47.50, 11849 Deplazes Redi-Mix \$236.00, 11850 Environmental Equipment \$591.49, 11851 Ethanol Products, LLC \$1,455.11, 11852 Fargo Water Equipment \$38,565.08, 11853 First District Health Unit \$18.00, 11854 G & P Commercial Sales, LLC \$123.80, 11855 H.E. Everson Company \$210.86, 11856 HACTC \$1,574.42, 11857 Harper Oil Company \$544.50, 11858 Hawkins, Inc. \$1,591.18, 11859 Heart of America Med. Center \$27.60, 11860 Hi-Way Tesoro \$2,213.52, 11861 Icon Architectural Group \$10,450.09, 11862 Jessica Brossart \$675.00, 11863 Johnson's Plumbing Service \$179.62, 11864 JS Wholesale & Vending, Inc. \$241.09, 11865 Juneberi Creations \$45.00, 11866 KZZJ AM 1450 \$38.00, 11867 Laser Labs, Inc. \$295.00, 11868 MARC \$674.47, 11869 Midwest Testing Lab., Inc. \$1,141.64, 11870 Municipal Gov. Academy \$80.00, 11871 ND Public Health Laboratory \$48.00, 11872 Newman Signs, Inc. \$269.78, 11873 Northern Plains Electric Coop. \$2,810.17, 11874 Otter Tail Power Company \$91.15, 11875 Pamida, Inc. \$113.71, 11876 Petty Cash \$17.37, 11877 Pierce County Auditor \$2,208.33, 11878 Pierce County Tribune \$285.11, 11879 Pioneer Mutual Life Ins. Co. \$236.25, 11880 Premier Lube & Tire \$34.55, 11881 Quill Corporation \$249.76, 11882 Rugby Hardware Hank \$540.63, 11883 Rugby Sanitation, Inc. \$179.00, 11884 Rugby Veterinary Service \$467.22, 11885 Rugby Welding & Machine \$465.00, 11886 Rugby's Computer Guy \$20.00, 11887 Schneider Custom Hauling \$600.00, 11888 SRT Communications, Inc. \$28.93, 11889 Stacey Atkinson \$50.00, 11890 The Computer Store \$203.99, 11891 Turtle Mt. Baseball League \$350.00, 11892 Verizon Wireless \$154.85, 11893 Wilson's Body & Paint \$1,735.00, Total Bills Submitted \$102,090.24. Second by Rheault, roll call vote: all voting yes, motion carried.

Motion by Jacobson to approve the Municipal Judge's report for August 2011. Second by Wentz, all voting yes, motion carried.

The Council reviewed the JDA minutes and financials.

Motion by Jacobson to approve the appointment of Dawn Hauck as City Auditor. Second by Wentz, all voting yes, motion carried.

Dawn Hauck was sworn in by Mayor Cichos as the City Auditor.

City Attorney Hartl presented the J - N - O Plat from AE2S. Hartl explained several corrections to be made. Motion by Lotvedt to change the name of the plat to: Plat of Rugby Subdivision No. 14 to the City of Rugby, Pierce County, North Dakota. Second by Wentz, all voting yes, motion carried. The Plat will also need to be reviewed by the Planning and Zoning Committee. Motion by Wentz to approve the Plat pending the approval of the Planning and Zoning Committee. Second by Lotvedt, all voting yes, motion carried.

The Council also reviewed an e-mail from Engineer Roger Grimsley regarding the following: Safe Routes to Schools project, which will soon have a final walk through with NDDOT; the city wide street project, in which Bituminous Paving reworked two problem areas; and the property for a new fire station, which will need a more final building plan in order to make sure the storm sewer is in the proper place.

Brenda Foster, Rugby Job Development Authority, recommends the City of Rugby become part of the Small Business Credit Initiative. The program provides capital to small businesses just starting up. The Red River Corridor will help disburse the funds to the businesses. Motion by Jacobson to approve joining the consortium. Second by Bednarz, all voting yes, motion carried.

Brenda Foster, JDA, discussed supporting the Amtrak Tiger grant application. The grant will provide funding for raising the railroad tracks that have been inundated with water between Minot and Grand Forks. In turn, this would also help Rugby and allow the Amtrak to continue to serve the Rugby community. Brenda requested suggestions on why city officials think the railroad should be repaired. She will also discuss the situation with Rugby Elevator. Foster requested the City to sign a letter of support.

Chairman Jacobson and former City Auditor Harmel discussed the 2012 Preliminary Budget. Discussion was held on the trends of mill values. The final budget will need to be approved at the October Council Meeting. The preliminary budget can be decreased but not increased. Motion by Lotvedt to approve the 2012 preliminary budget. Second by Wentz, roll call vote: all voting yes, motion carried.

Motion by Jacobson to approve a September 11 Proclamation requesting the sirens be sounded at noon on September 11. Second by Harmel, all voting yes, motion carried.

Mayor Dave Cichos stated that Allan McKay from the Lake Region Health District will be reviewing properties in Rugby, and for council members to also review properties in their wards.

The Council reviewed a traffic safety grant in the amount of \$8,000.00 for the Police Department for seat belt and alcohol related enforcement programs. Motion by Lotvedt to approve the contract. Second by Rheault, all voting yes, motion carried.

Chairman Bednarz presented photos of a property that he has received several complaints on.

Committee Reports: **Public Safety** – Chairman Wentz reported that the Fire Department and the Police Department would like to use the house next to the Water Plant for training purposes. Motion by Lotvedt to approve the use of the house. Second by Rheault, all voting yes, motion carried. **Finance** – A new city auditor was hired. The committee will review the 2012 budget at their next committee meeting. **Ordinances/Rec** – No report. **Water/Streets/Sewer** – Chairman Wentz reported that Bituminous Paving was in Rugby to repair two areas, and also requested permission for himself and PWS Larson to attend the state auction in Bismarck on Thursday, September 8, to look at the purchase of a tandem truck for snow removal. Motion by Wentz to approve the purchase with a cap of \$20,000.00. Second by Lotvedt. Discussion was held. All voting yes with the exception of Bednarz who voted no, motion carried. **Personnel** - No report. **Buildings/Property** – Discussed putting up a sign at the location of the new fire department after the property is purchased. Chairman Bednarz presented pictures of the newly installed gym floor at the Fessenden School. The floor could be installed over Thanksgiving weekend. Motion by Bednarz to purchase the floor for \$53,000 subject to the approval of Rugby High School Athletic Director Grochow. Second by Rheault. A lengthy discussion was held. All voting yes, motion carried.

Correspondence Received, Meetings and Reminders: The Council reviewed the Pierce County Uncollected Taxes report. Meetings this month: Planning and Zoning Commission Meeting on September 12 at 7:30pm; Committee Meetings on Wednesday, September 21 – Public Safety 9am, Finance at 10am, Ord/Rec at 11am, Water/Streets/Sewer at 1pm, Personnel at 2pm, Buildings/Property at 3pm. City Council Special Meeting on 2012 Budget at 7:30pm on September 26. The council also reviewed Thank You cards from the Pierce County Fair Board for sponsoring the fair and from Bike and Builders for providing a rest stop.

There being no further business to transact or to come before the Council at this time, Mayor Cichos adjourned the meeting at 8:34pm.